



Box 432, Manitou, MB R0G 1G0  
204-242-3134

## Employment Opportunity

### Summer Reading Assistant—8 week position

South Central Regional Library – Manitou Branch

The **Summer Reading Assistant** will assist the Summer Reading Coordinator with programs and activities, registering children for the summer reading club, help children select reading materials and assist SCRL Library Clerk and Branch Supervisor with events and planning.

**Qualifications required:** They will be self-motivated and creative, enjoy interacting with children and the public, have good communication and computer skills and be keen to learn. Should also enjoy working outdoors.

**Duties Include:**

- Assist in with the delivery of summer literacy programs, activities and events to make them inclusive and available to all children, adults and youth in the community
- Ongoing maintenance including watering and weeding of library's Reading/Rain Garden and outside area throughout the summer
- May from time to time assist with shelving of library materials, covering books, shelf reading, updating social media and assisting with special library projects as required.

**Applicant must:**

- be between 15 and 30 years of age
- be a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- be legally entitled to work according to provincial legislation

**Beginning date:** July 2, 2019

**End date:** August 23, 2019

30 hours per week

**Application deadline:** May 30, 2019

Thank you to all those who apply for this position, only those considered for an interview will be contacted.

Please forward your resume and cover letter to:

**Attn: Angela Lovell**

**Manitou Branch Supervisor**

**manitoulib@gmail.com**