



Box 432, Manitou, MB R0G 1G0  
204-242-3134

# South Central REGIONAL LIBRARY

Altona, Manitou, Miami, Morden & Winkler

## Employment Opportunity

### Summer Reading Coordinator—14 week position

South Central Regional Library – Manitou Branch

The **Summer Reading Coordinator** main duties will be to plan and promote the TD Summer Reading program in conjunction with SCRL Library Clerk and Branch Supervisor. They will prepare and implement programming activities, register participants as well as engage with children in their reading activities.

**Qualifications required:** They will be self-motivated and creative, enjoy interacting with children and the public, have good communication and computer skills and be keen to learn. Should also enjoy working outdoors.

**Duties Include:**

- Assist in the development, promotion and delivery of summer literacy programs, activities and events to make them inclusive and available to all children, adults and youth in the community
- Lead the programming and activities with the support of the Summer Reading Assistant
- Ongoing maintenance including watering and weeding of library's Reading/Rain Garden and outside area throughout the summer
- May from time to time assist with shelving of library materials, covering books, shelf reading, updating social media and assisting with special library projects as required.

**Applicant must:**

- be between 15 and 30 years of age
- have been registered as a full-time student during the preceding academic year and intend to return to school on a full-time basis during the next academic year
- be a Canadian citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act
- be legally entitled to work according to provincial legislation

**Beginning date:** June 3, 2019    **End date:** September 6, 2019  
30 hours per week

**Application deadline:** May 30, 2019

Thank you to all those who apply for this position, only those considered for an interview will be contacted.

Applicant **must register** with YCW in order to be eligible for consideration at <https://young-canada-works.canada.ca/Account/Login>

Please forward your resume and cover letter to:

**Attn: Angela Lovell**  
**Manitou Branch Librarian**  
manitoulib@gmail.com