



### **Director's Report – submitted by Cathy Ching**

Many changes have happened over the past month and September was a whirlwind of job postings, interviews, and new faces in new places. We are sorry to see Randall Klassen leave us to become a children's librarian at Maple Leaf School in Morden but he confessed that was where his heart was... reading to children. We wish him well and look forward to having Jess in place as the new Branch Administrator in Winkler.

In Morden, Kim will be moving from Morden to Winnipeg to be closer to where her treatment is occurring. We also wish her well and hope she is comforted by having two of her children & their families move to Winnipeg to support her during this difficult time. Linda Funk will be taking on the role as Morden Branch Administrator for a term position.

With the two Winkler staff moving from their Clerk roles, new hires were done to fill those positions. I would like to welcome Gail and Tetiana to South Central Regional Library as Clerks in the Winkler Branch. During the interview process, we had another applicant who was a former library page in the Branch. Raina has been hired as a casual clerk to cover shifts in any of the branches. I believe we can now move on with normal routines as everyone learns their new roles.

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### **Cataloguing Technician Report – Office – submitted by Joanna Dueck**

September was a slower month for deliveries as we received the last books of the spring/summer Whitehots order. A wide variety of autumn and Halloween-themed books were catalogued so patrons will have a great selection of new seasonal reads to check out this fall.

We started placing our fall Whitehots orders, with adult, young adult, and junior fiction being ordered first. These orders should begin arriving in the next few weeks. I also ordered one last batch of DVDs for the end of the year. I haven't added any new story kits to the collection this year so I have been brainstorming ideas and will be working on ordering books and assembling new kits next month.

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### **Financial Officer Report – Office – submitted by Debra Peterson**

This month saw many of our expected funding come through. The Summer Staff concluded their contracts and we tidied up the remaining bills & paperwork. I identified a fraud on our credit card. Visa was helpful and the card was replaced. SCRL will be reimbursed.

Also, I met with Brian Derksen, CGA to discuss irregularities on the Manulife payroll deductions. I was given instructions on how this would be corrected in the settings in Ceridian. An adjusting entry was made on the Financial Statement to make "Special Projects" such as Term Employees funded by Grants more transparent. Brian Derksen, CGA replied that Income and Expense accounts must be kept separate for auditing purposes.

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### **Programmer Report – submitted by Tetiana Miminoshvili**

Some information about myself: I am from Ukraine. My education: Swiss Montreux Business school – Department of Business Management & National University in Ukraine. My working experience includes 4 years working in a Medical University library. I can speak several foreign languages (English, German, French, Russian, Ukrainian). I am interested in reading books, visit self development courses, learning foreign languages. Being hired in September as a library clerk and a library programming clerk to Winkler library, I have created social media posts and posters for upcoming events according to my programming duties. I have provided basic service for patrons, including checking in and checking out, registering new patrons and editing existing accounts. Helped and assisted colleagues.

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### **Altona Branch Administrator's Report – submitted by Rachael Friesen**

For September we focused on being open for longer hours, we have been busy but are happy to almost be back to regular hours. I was able to get all my fall ordering done; we are eagerly awaiting the new books! I spent some of the month setting up a program for teens and adults in READSquared for October. The app has many templates available so we were able to modify one to suit our needs; I think the patrons will enjoy the program! I have been slowly going through and updating the website, putting new forms/brochures up and checking links, this will probably continue into October.

For October we have a program running in READSquared for ages 13+, which will encourage people to challenge themselves to read more.

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### **Manitou Branch Administrator's Report – submitted by Angela Lovell**

We were thrilled that 27 people attended our Reading Garden Open House on September 17 and the feedback about the garden and the murals that were on display was very positive. The murals will be mounted outside next spring.

Local Artist, Hailey Hunter has now also completed the additional murals in the children's section and it looks much more colourful and exciting for the kids.

We were approached by Prairie Spirit School Division about being able to offer a meeting space for a staff member to meet with some children not currently attending school who need some additional educational support. We were able to accommodate the request by converting a small area at the back of the library, which can also be used as a study space for students (which we have also received inquiries about). The area does have to be pre-booked and users must be responsible for sanitizing the area after use.

There are a large number of homeschoolers in our area, and some of them have been requesting resources and assistance from the library, so we are looking into how best we can support them and create awareness of the resources the library has to offer. We are planning an informational evening to be hosted by some 'veteran' homeschoolers in our area, who are willing to offer some advice and help the new families in homeschooling this year.

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### **Miami Branch Administrator's Report – submitted by Cherie Debreuil**

Miami Branch has been approved to hire a page for the remainder of the year and we have rehired Alyssa, our summer student. She will have 3 hours a week to help with shelving, shelf checking, quarantining, and displays. She did a great job this summer and we are looking forward to working with her again.

We received a donation of \$95.00 from MWM Environmental via the RM of Thompson. We will use the donation to purchase new books for our branch.

We have slightly adjusted our Thursday night hours to better serve patron needs. Miami branch will again be open to the public until 8:30pm on Thursday nights. Sanitizing procedures will happen before opening on Friday instead of Thursday nights after close.

Masks have been required at the Miami branch since September 9<sup>th</sup>. The RM office was able to supply some paper masks for unprepared patrons for the first few weeks. Compliance has been excellent and most patrons are now aware of the new rules. Patrons are so happy we are open almost full hours again and are very willing to wear masks so we can stay open.



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### **Miami Branch Administrator's Report – submitted by Cherie Debreuil – Continued**

Plans are in place for Library month coming up in October. Miami and Manitou branches have decided to have a “Battle of the Branches” What branch will have the most checkouts in October? We plan to have a display and weekly Facebook updates. Other October plans include: Guess how many candies are in the jar contest (1 ticket/guess per checkout) and What Does the Library Mean to You? SCRL as a group will also be running a “Fall in Love with Reading” program using the READsquared program. The contest will be open to all patrons over the age of 13.

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### **Morden Branch Administrator's Report – submitted by Linda Funk**

I'm glad to have this opportunity to introduce myself. My name is Linda Funk, and I've been a friend and supporter of South Central Regional Library since I was nine. I grew up south of Winkler, but it was while I was visiting my grandparents in Morden that I got my first library card, and promptly began to work my way through Morden's entire junior section. My work association with SCRL began in 2000, when I was hired as a desk clerk in the Winkler library. Since then, I've had the opportunity to work in a number of areas, including cataloguing, leading programs, and of course serving the public. With the support of the board, I completed my library tech program through Red River College in 2018, spreading out the coursework over a number of years.

Alongside library work, I've worked in other fields, including massage therapy, retail (a bookstore), shipping and receiving, and administration. In my free time, I knit, read (especially mysteries), and do the odd bit of sewing and writing. I also enjoy music, in particular singing, conducting a church choir, and playing recorders with my husband.

I officially began my term position as Branch Administrator in Morden on October 5. I'm very pleased to be able to return to the Morden library for this term position, and to use my variety of skills and knowledge to support the Morden branch in a new way.

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### **Winkler Branch Administrator's Report – submitted by Jess Martens**

So a bit about me, I began working for SCRL as a volunteer in the Miami library when I was 16 and two years later I was hired to work one shift a month to give the Miami Branch Librarian a bit of time off. In October of 2013 I was hired as a clerk in Winkler and have been working here ever since. During my time as a clerk I was also head of the SCRL Safety Committee as well as the Winkler Branch Safety Committee Representative. At the beginning of 2020 I was hired as the programs clerk for all of SCRL. I began working as the Branch Administrator of the Winkler Library on September 28<sup>th</sup>, and I am looking forward to the challenges the position will bring. One of my first responsibilities was to interview and hire 2 new pages, who will begin training soon.

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