



### **Director's Report – submitted by Cathy Ching**

Thanks to all of the staff for making the smooth transition into re-opening to the public. I think we were all expecting a rush of people with standing room only but it didn't seem to happen that way. Being closed for 3 months with only contactless pick-up changed peoples' routines and the library visit was not part of it. Now that we have been open for a few and following all of the safety protocols, I believe we will gradually become busier. With the announcement from the Province that some businesses were allowed to increase their capacity, libraries were not on the list. The MB Libraries Group all felt this wasn't a bad thing as we could slowly adapt to the change in routine and services.

I attended a virtual PVLIP (Pembina Valley Local Immigration Partnership) meeting to review the changes to the mandate. Discussion came up about how newcomers use the 211 link. I will be looking into having our Branch information & library services included.

I attended meetings in both Altona & Miami Branches to discuss upcoming changes and fund-raising campaigns that will need to happen soon. Very exciting times!

---

### **Cataloguing Technician Report – Office – submitted by Joanna Dueck**

February seemed to go by quickly as I was focused on cataloguing the remaining items on my shelves, including many donations that had been sitting around for a while, before our next orders begin to arrive and fill up the shelves again.

New shipments of adult, young adult, and junior books should be arriving soon as our winter Whitehots orders were sent in this month. I also ordered over 225 DVDs for our branches.

Nearly all of our eReaders and tablets that we purchased recently have been catalogued and are ready to use. Patrons can now check out Kobo Libra H20 eReaders or Fire HD 8 Kids Edition tablets, and Acer Iconia tablets will soon be available as well.

---

### **Programmer Report – submitted by Tetiana Miminoshvili**

I appreciate and I am very proud of having an opportunity for SCRL to be approved for a "Safe Inside Your Walls" Grant. I have edited and uploaded more than 22 videos during the last two weeks. My video with «Newcomer Tips» engaged a fresh audience (including countries like the Philippines, Indonesia) newcomers. Regional Connections contacted me to have a free session with newcomers to support them.

I would like to present a brief «Safe Inside Your Walls» YouTube analytics. The top video is «Coffee Filter Butterfly», which has 40 views. The «Newcomer Tips» is steadily increasing and has more than 18 views in the last 48 hours. From my perspective, we can make progress if we film kids doing kid's crafts without showing their faces, only hands and all the necessary materials. We still have 86% of non-subscribers, but in the last 28 days, we have + 15 new subscribers. The current status is 50 subscribed followers. We are working continuously filming, editing and uploading the videos.

---

### **Altona Branch Administrator's Report – submitted by Rachael Friesen**

We are finally open to the public and very happy to see our patrons again! We are still doing contactless pick up for those patrons that prefer it, but it was very nice to see patrons in our stacks again.

We had another small meeting with the fundraising committee to touch base and get some more ideas on paper; we have some great ideas and now are working on getting them implemented.



### **Altona Branch Administrator's Report – submitted by Rachael Friesen - Continued**

We had a small staff meeting with Cathy to just touch base and go over some staff fundraisers that can be implemented in branch; we hope to start them very soon.

The staff and I did a couple of story time videos for “Safe Inside Our Walls.”

I spent an afternoon reading to Gretna school over Microsoft Teams for I Love To Read month, it was fantastic, I'm always excited to be able to read to the schools, I will be reading to Rosenfeld in March.

For March we anticipate keeping busy with many different fundraising projects in the works. I'm looking forward to reading to Rosenfeld School and hope to have a busy month.

---

### **Manitou Branch Administrator's Report – submitted by Angela Lovell**

We were excited to re-open to the public on February 16, and although our gate count is low, with better weather and giving time for the word to get out, we expect to be getting busier and busier.

Staff have been busy ordering craft materials, thinking of ideas, recruiting volunteers, making videos for, and promoting the Safe Within Your Walls programming that has been running throughout February and will continue through March. We have received very positive feedback from people who have watched the videos.

Our book club met in-person for the first time since the summer on February 24, and in future because of the 25% occupancy limits, will meet in the basement. I have also received a request from the school division to recommence tutoring in the library, so again the basement space will be used for that purpose.

We completed our spring orders, and we know our patrons are delighted to be able to come to the library and choose items in person once again, just as we are happy to welcome them.

---

### **Miami Branch Administrator's Report – submitted by Cherie Debreuil**

New shelving has been ordered for Miami and we are excited to get it! We have been working on a new layout incorporating the new back door entrance. We are also hoping to create some open floor space for potential programming with the new layout. Heather & Jody along with Cathy got together with me for a meeting to discuss upcoming changes and upgrades to Miami Branch. We are also hoping to restart the Friends of the Library group here in Miami.

Staff has started working on our Safe@Home videos this month. We have completed six “Sew with Joyce” videos (starring Joyce, a Library volunteer), three storytime videos (Kids Can Prss titles) and one craft video (Cherie). We have scheduled filming days for “Audio Books Overview” and 2 cooking videos (Cherie). We have also scheduled a 3-part Cartooning video with Sandy Debreuil. Thank you Linda (Winkler) for your awesome editing skills! We have really been enjoying filming!

I enjoyed my Zoom Session with Miami School for I Love to Read Month. We read 3 stories then talked a bit about our favourite books. We were all excited to see each other!

We had a few issues with the door blowing open again this month. I am unsure if it is just because it was so stormy and windy or if the Door closer has loosened and adjusting it would fix the issue (when we first got the door closer it seemed to work much better!) The chain does prevent it from blowing all the way open and slamming against the wall so it is still a huge improvement.

Head office has purchased a cute red microwave, mini-fridge, coffee maker, and water dispenser (waiting on delivery for dispenser only) for our branch. We are super grateful and appreciate it on every break we take! Thank you!

---



### Morden Branch Administrator's Report – submitted by Gail Hildebrand

Winter finally arrived in February, with crazy cold and pesky ice humps along our curb. Many thanks are owed to one of our dedicated patrons, Verne Gagnon, who took it upon himself to show up with a pick in hand to clear 6 feet of our curb! Ironically, this happened the same day Morden put up a post on social media bragging about our accessible sidewalks!



We had a very busy week preparing to open up on the 16th with a ton of little projects still on the go. The city has borrowed John to us for several days and he has accomplished the following for us over the last couple months ...

- Repair chair legs on gray wing back chair
- Fix metal molding on front rug
- Reattach fire-proof liner in book return
- Secure shelves under circ desk so they stop falling down
- Replace shelf brackets with sliders for transit bucket shelf
- Rehang 2 sanitizer dispensers that have fallen down
- Office renovation:
  - Move built in desk from southeast corner to northeast corner in office
  - Paint
  - Replace carpet tiles where the desk was
  - Rehang cupboards/shelving
  - Assemble kitchen cupboard for staff space in office
  - Hang 2 bulletin boards
  - Move phone line and put in more electrical outlets
- Take down slat board in children's DVD section
- Remove bench under children's DVD section
- Paint where slat board was
- Repair rug and trim
- Take out stage area in J E section
- Repaint chalkboard wall in J E section
- Repair rug and trim
- Paint display cube
- Sent IT tech over to help us with photocopier issues as well as internet issues in meeting room
- The City has provided our staff with sanitizer spray, gel and gloves whenever requested
- Built a section of new drawers for DVD/Play Away and misc. Storage
- Made new partitions in existing DVD/Play Away drawers to maximize storage
- Fixed our door counter
- Built a mail center to fit into existing office shelving

---

### Winkler Branch Administrator's Report – submitted by Jess Martens

February was another busy month at the Winkler branch. Our SCRL programming staff has been very busy working on the Safe Inside Your Walls program. As a result they have been using clerk time to work on the program and our other clerks have been doing a great job of picking up the slack. We opened to the public on February 16th and are now once again able to have patrons in the library which has been great for staff morale. We have been fairly busy since reopening and our patrons have been glad they are able to browse for books again. We do still have a few patrons that still prefer contactless hold pick up and since we have enough room in the front entrance we have been able to accommodate them. I was able to participate in GVSD's I Love to Read month program as well. They requested a story time video to add to their video and I was quite happy to send them one. Our Winkler branch I Love to Read month was incorporated into the Safe Inside Your Walls program, so we didn't have much specific programming for it.

In March we will be continuing to work on Safe Inside Your Walls, the program wraps up at the end of the month and hopefully we'll be able to get everything done in time. Now that we have patrons in branch again we will be working on more displays and advertising our kits and book club kits. We are thrilled to see our patrons again and we look forward to seeing more of them as spring comes and the weather warms up.

---