



160 Main Street, Winkler, MB R6W 0M3

South Central REGIONAL LIBRARY

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

Minutes - Board Meeting, March, 2021 7:00 p.m. – Winkler Meeting Room or Zoom

Council Reps: Marvin Plett, City of Winkler; Gary Hiebert, City of Morden; June Letkeman, Rhineland Municipality; Curt Letkeman, Town of Altona; Chad Collins, Municipality of Pembina, Heather Imrie, R.M. of Thompson

Citizen Reps: Susanne Sigurdson City of Morden, Sharon Fehr, Municipality of Pembina, Marilyn Dyck, Rhineland Municipality, Norma Thiessen, Town of Altona,

Director of Library Services: Cathy Ching

Regrets & Absent: Bernie Loepky, R.M. of Stanley, Ray Unrau, R.M. of Stanley, Emma Montgomery, City of Winkler

1. Call to order: 7:04 p.m.
2. Additions to and adoption of the agenda: **Additions:** Library Closed Dates – Canada Day ; Safe at Home ; **Building & maintenance agreements** - Heather/Gary - m/s/c
3. Adoption of minutes of previous meeting: February 18, 2021- June/Heather - m/s/c
4. Business arising from the minutes: **Auditor – Brian Derksen** – Presentation of 2020 Audit – Gary/Sharon – m/s/c
5. Correspondence:
 - TO: Morden Area Foundation – ECSF Grant - \$5000.00
 - TO: Miami and Area Foundation – ECSF Grant - \$1750.00
 - TO: Honourable Cameron Friesen – Safe at Home Grant - \$6600.00
 - TO: Community Futures Heartland Inc. – Honorarium Grant - \$1000.00
6. Committee Reports:
 - 6.01 Finance – Financial Report – February 2021 - (*yellow*) - MB Bridge Grant, CEBA application \$20,000 (pending) – Sharon/Chad – m/s/carried
 - 6.02 Statistics – February 2021 (*blue*) – reopening has meant more varied types of items are being checked out as people can pick for themselves.
 - 6.03 Personnel / Policy: Cathy requested meeting with personnel committee regarding what should be classified as Administrative duties & compensation in the absence of the Branch Administrator.
 - 6.04 Public Relations / Fund Raising: 2021 Booksale – Access Event Centre n/a until Oct 2022.
Recommend smaller pop-up sales in Branches. Morden will be holding weekly sales in the building next to the library. Heather offered the Miami Recreation Centre for a sale during the summer. Will try to hold a sale in each branch location so communities can participate.



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6.05 Facilities/Automation: Altona Branch – Curt – Altona condo location sale has fallen through. Mall owner is not providing clear direction on what would happen with the library moving to the mall. Miami Branch – Heather – Have spoken with original architect of the site to discuss the installation of a mezzanine and small work area. Miami Branch has a 'Friends of the Library' group starting to assist with fund-raising.

7. SCRL Reports – February 2021 – *(purple)* – Safe at Home videos and editing have been keeping all staff busy. The City of Morden Rec dep't did a lot of work in the Morden Branch to reconfigure the office, make new shelving, remove permanent benches and do some painting. Re-opening to the public was welcomed by all branches although they were surprised at the lower numbers of people coming in. Cathy will be looking at including SCRL on the 211 link as it is where many newcomers and people go for local information.
8. New business: PLS Counting Opinions – SCRL 2020 – compiled stats and comparisons with other libraries of similar size. SCRL did very well despite the year of Covid.
 - Canada Day three-day closing – Canada falls on a Thursday in 2021. Libraries usually close on the Saturday of a long weekend & Cathy inquired if the Board would support closing for 3 days – Thursday, Friday & Saturday. Jody – felt it gave the wrong impression as it is not really a long weekend. Cathy felt it would be a nice gesture to offer the staff considering it is the start of summer reading programming. Norma agreed it would be good for the staff as they have been under a lot of pressure. Board agreed.
 - Building & maintenance agreement – used in conjunction with the new Request for Service form. Cathy will rewrite the current policy outlining the expectations in each Branch location. What is SCRL responsible for and what is the responsibility of the municipality. The Director shall review each request and determine if the project is of value. Once it is submitted to the public works, rec. department or municipality, a response is expected in regards to the approval, rejection or proposed timeline of the request. Branches cannot assume all requests will be automatically approved and SCRL will need to negotiate with the municipality about potential fund-raising before some projects can move forward. Communication is the key.
9. Meeting adjourned 8:50 p.m. – Susanne.
10. Next meeting – April 15, 2021 – 7:00 p.m. – Winkler Branch or zoom



Marvin Plett, Board Chair



Cathy Ching, Director