

160 Main Street, Winkler, MB R6W 0M3

South Central REGIONAL LIBRARY

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

Minutes - Board Meeting, May 20, 2021 7:00 p.m. – Winkler Meeting Room or Zoom

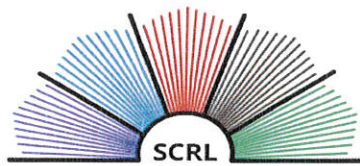
Council Reps: Marvin Plett, City of Winkler; Gary Hiebert, City of Morden;; Curt Letkeman, Town of Altona; Chad Collins, Municipality of Pembina, Heather Imrie, R.M. of Thompson

Citizen Reps: Sharon Fehr, Municipality of Pembina; Marilyn Dyck, Rhineland Municipality, Norma Thiessen, Town of Altona; Bernie Loeppky, RM of Stanley; Jody Oakes, RM of Thompson; June Letkeman, Rhineland Municipality, Ray Unrau, RM of Stanley

Director of Library Services: Cathy Ching

Regrets & Absent: Susanne Sigurdson, City of Morden, Emma Montgomery, City of Winkler

1. Call to order: 7:03
2. Additions to and adoption of the agenda: Change date of meeting minutes to April 15, 2021 ; Bernie Loeppky (name spelling incorrect) ; Altona Branch & Manitou Branch updates
3. Adoption of minutes of previous meeting: April 15, 2021 – June/Ray m/s/c
4. Business arising from the minutes:
5. Correspondence:
 - FR: The Winnipeg Foundation – Staff Jeans Day
 - TO: Sonny Primolo, Winnipeg Foundation
 - TO: Morden Community Thrift Shop Inc.
 - TO: Trevor Surgenor, PLSB
6. Committee Reports:
 - 6.01 Finance – Financial Report – April 2021 - (*yellow*) - on target for expenditures, above for revenue – Safe at Home Grant finished – Sharon/Gary m/s/c
 - 6.02 Statistics – April 2021 (*blue*) – full month of being open showed regular circ compared to last year when libraries were closed for the month of April
 - 6.03 Personnel / Policy: Miami Branch – Personnel Committee – Jody – new Miami Branch Administrator is Raina Teigrob. She will begin her duties on June 1st.
 - 6.04 Public Relations / Fund Raising: Book sale decisions & storage –Variety Advertising building may soon be sold. Books may need to be moved out. There will be no large sale opportunity until at least 2022. Small sales have been held and revenue has been good but we need to decide how to proceed. Norma suggested each location hold sales so every community benefits – eg. Altona Mall, Miami Community Center, etc. Chad – compare the net profits from 2 large sales with 2 years of in-branch sales.



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Maybe we will never to go back to the big sale event. Cathy will work with branches to organize sales in each location and look for storage solutions.

6.05 Facilities/Automation: Altona Branch – FYI - air conditioner stopped working for the entire Golden West building. Potential Health & Safety issue as the temperature reached above 30 degrees.

Manitou Branch – Gates were finally installed on the Reading Garden & the following weekend there was some vandalism as people tried to get in. Angela has the cameras & recording equipment working and signs will be posted. The small side gate will be left unlocked so no further damage is done by people trying to get in. Also, the Request for Service forms have been very beneficial. Thanks to the Municipality of Pembina for approving the installation of new windows for the Manitou Branch building.

7. SCRL Reports – April 2021 – (*purple*) – Branches have been working on home-school packages in collaboration with the more active families. Some new home-school parents struggle to find resources and have reached out to the libraries for help. Miami Branch looks great with their new layout and shelving. Patrons like the new children's areas as it gives them their own little reading areas. Fund-raising is now happening to help pay for the shelves. Each branch was busy with spring events and looking forward to a busy May.
8. New business: Valley Fiber – Winkler telephone – quote for Valley Fiber phone hook up is nearly \$4600.00 with installation charges being estimated at \$3000.00. The phone system in the Winkler Branch is the old Nortel set-up and the phones have been unsupported for several years already. Ray recommended we move forward with Valley Fiber because we need to have phone services. Bernie recommended we ask for a new quote for the installation portion. He has contacts he might be able to speak with to see what could be done.
Valley Fiber – Miami Branch is now hooked up to Valley Fiber internet and Manitou contract has been signed for installation.

Meeting adjourned – 8:40 pm

9. Next meeting – June 17, 2021 – 7:00 p.m. – Winkler Branch or zoom

Marvin Plett, Board Chair

Cathy Ching, Director