

160 Main Street, Winkler, MB R6W 0M3

South Central REGIONAL LIBRARY

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

Minutes - Board Meeting, November 17, 2022 **7:00 p.m. – R.M of Thompson Council Chambers**

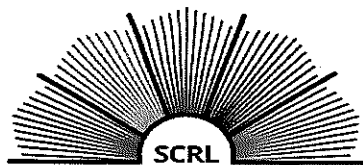
Council Reps: Chad Collins, Vice-Chair, Municipality of Pembina ; Garry Hiebert; City of Morden ; Donna Cox, R.M. of Thompson ; Cheryl Dueck, Town of Altona

Citizen Reps: Sharon Fehr, Municipality of Pembina ; Laverne Siemens, Town of Altona

Director of Library Services: Cathy Ching

Regrets/Absent: Marvin Plett, City of Winkler ; Hank Froese, Rhineland Municipality ; Jody Oakes, R.M. of Thompson ; Bob Giesbrecht, R.M. of Stanley ; Emma Montgomery, City of Winkler ; Marilyn Dyck, Rhineland Municipality

1. Call to order: **7:12 p.m.**
2. Additions to and adoption of the agenda: **Sharon/Garry m/s/c**
3. Adoption of minutes of previous meetings: September 22, 2022 - October 20, 2022 (Finance) – **Garry/Bernie m/s/c**
4. Introduction of new Board members
5. Business arising from the minutes: Policies – Patron Borrowing Agreement - **Sharon/Donna m/s/c** ; Code of Conduct – **Garry/Laverne m/s/c**; Books & Materials Complaint Process - **Cheryl/Sharon m/s/c**; Books & Materials Complaint Form, Books & Materials Complaint Response Form
6. Correspondence:
 - FR: Winkler Community Foundation – **receipts to be submitted for Reading Garden**
 - TO: Altona Community Foundation – **Town of Altona will be submitting receipts – Cheryl, Foundation member – Funds awarded as receipts received**
 - FR: SCRL Board of Directors – **Press release**
 - TO: Honourable Doyle Piwniuk – **Error in letter – should be Manitou not Miami**
 - TO: Honourable Blaine Pedersen
 - TO: Winkler-Morden Co-op
 - TO: Winkler Consumers Co-operative Inc.
 - FR: City of Morden – **RE Council appointment**
 - FR: Rhineland Municipality – **Resolution & Council Appointment**
 - FR: R.M. of Stanley – **Council & Citizen Rep Appointment**
 - TO: Karin Banman



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7. Committee Reports:

7.01 Finance – Financial Report – October 2022 - (*yellow*) - tabled until November statement – The Y-T-D GL report is to be reviewed in detail by the Treasurer. Going forward, the monthly GL report is to be provided to the treasurer along with the Balance Report, Reconciliation Summary Report and the Income Statement all generated from the Sage program. October Financial statement not passed. Zoom meeting will be scheduled in December once Treasurer has confirmed receipt of information.

7.02 Statistics – October 2022 (*blue*) – Circulation above 2021 but still not at pre-Covid levels.
Review of stats for new Council members.

7.03 Personnel / Policy:

7.04 Public Relations / Fund Raising:

7.05 Facilities/Automation:

8. SCRL Reports – October 2022 – (*green*) – Acorns To Oaks program somewhat successful but as it is a pilot program there will be considerable reporting. Staff are looking forward to the end results of the program.


9. New business: 2023 Board meeting dates – Amendments to the schedule to reflect the change of date & time moved to the 2nd Monday of each month with a start time of 6:30 p.m.

- Inclusion of Branch Admins at meetings – Board feels this would be beneficial – this was stopped during COVID.
- 2023 Budget with Amendments – Director to send salary information to Council members with wage information from previous years – Garry/Cheryl m/s/c
- Signage – Miami Branch – outside sign needs to indicate an association with SCRL.
- SCRL Book Sale – December 1-3rd – need help moving books to & from Morden Branch to sale location (St. Paul's United Church) – Cathy will contact Andy Thiessen, Morden Fire Department to see if they can partner to assist with each other's book sales.

10. Meeting adjourned – 9:12 p.m. – Bernie/Garry m/s/c

11. Next meeting – January 9, 2023 – Winkler Meeting Room

Marvin Plett, Board Chair


Cathy Ching, Director

Zoom meeting approved