



South Central REGIONAL LIBRARY

160 Main Street, Winkler, MB R6W 0M3

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

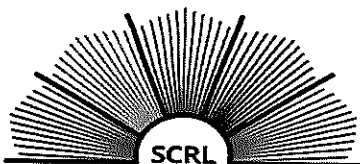
Minutes - Board Meeting, February 6, 2023 6:30 p.m. – Morden Meeting Room / Zoom Call

Council Reps: Chad Collins, Board Chair, Municipality of Pembina ; Marvin Plett, City of Winkler ; Floren Lassnig, City of Morden (alternate for Garry Hiebert); Cheryl Dueck, Town of Altona; Hank Froese, Rhineland Municipality; Bob Giesbrecht, R.M. of Stanley; Donna Cox, R.M. of Thompson

Citizen Reps: Sharon Fehr, Municipality of Pembina ; Laverne Siemens, Town of Altona; Jody Oakes, R.M. of Thompson; Marilyn Dyck, Rhineland Municipality; Emma Montgomery, City of Winkler; Bernie Leopky, R.M. of Stanley; Wes Hildebrand, City of Morden

Director of Library Services: Cathy Ching

1. Call to order: **6:31 p.m.**
2. Additions to and adoption of the agenda – **Chad / Hank m/s/c**
3. Adoption of minutes of previous meetings: January 9, 2023 – **Cheryl/Laverne m/s/c**
4. Business arising from the minutes: 2023 Executive and Board Appointments
5. Correspondence:
 - 5.01 Chad is going to meet with Henry Siemens from Winkler regarding the group of presenters and how to move forward.
 - 5.02 Banking – new banking services are required – access to electronic reporting, services charges – what can a new Financial Institution provide for us.
6. Committee Reports:
 - 6.01 Finance – Financial Report – no report this month.
 - 6.01.1 SCRL would like to appoint Indigo Bookkeeping as the new provider of our books for a 1 year term. \$7,114 / year plus applicable taxes – includes Accounts Payable, end of year, QuickBooks online, GST bi-annually and a \$500.00 set up fee. Furthermore, move \$7800.00 from wages to accounting services to assist with the cost of Indigo Bookkeeping.
Sharon / Cheryl m/s/c
 - 6.02 Statistics – **124 new patrons in January!**
 - 6.03 Personnel/Policy: Raina (the Branch Administrator in Miami) has accepted the position of Office Manager. Raina will continue as Branch Administrator in Miami and will work one day per week in the branch. With this, there will be a parttime position available Miami; The courier contract has been filled and a one-year contract provided.
 - 6.04 Public Relations / Fund Raising: SCRL reports new year kick off, Lego Club – amazing so far (Thank you for the donation!)



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7. SCRL Reports – Moving on to a new year with positive goals.

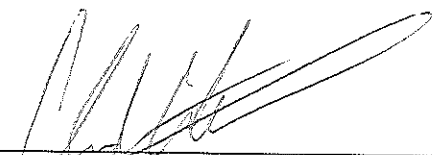
7.01 New business: there was a lot of discussion regarding the collection of certain books – they have been reviewed and placed in the appropriate areas of branches; board orientation is in the works, tours of branches and educating new members; Staff Code of Conduct – new policy is being created; Staff Computer / Social Media policy adopted by the board – Cheryl / Marvin m/s/c/

7.02 Delegation Information

8.

9. Meeting adjourned – 8:29 p.m. –

10. Next meeting – March 13, 2023 – Winkler Meeting Room



Chad Collins, Board Chair

Cathy Ching, Director