

Section	Patron - G	Policy No.	G.2
Subsection	2	Effective Date	September 23, 2022
Version	Revised	Review Date	Nov 2022/March 2023
Name	Patron Borrowing Agreement		

## G.2 Patron Borrowing Agreement

### Resident Card:

- Issued to anyone within our seven funding municipalities (*see below*)
- Card will be issued for 3 years with a renewal notice automatically sent via email 30 days before expiry date.
- Card fees - none
- Cards will be issued to adult and/or child.
- Juvenile (child cards) will be issued to anyone up to & including the age of 13 years.
- Adult cards will be issued to anyone ages 14 and older.
- Resident patrons must provide proof of permanent address (driver's license) and/or land description number for rural properties.
- Resident patrons will be responsible for all items checked out on that card, including fines and/or lost or damaged books.
- Resident patrons will have access to all 5 Branches of South Central Regional Library.
- Resident patrons will have access to all physical and online resources provided by SCRL.
- Cards are not transferrable and shall not be used by anyone outside the immediate family.

### Non-Resident Card:

- Issued when someone from outside our funded Municipalities applies for a library card.
- Card will be issued for 12 months with a renewal notice automatically sent via email 30 days before expiry date.
- Card fees - \$75.00 – non-refundable.
- Cards will be issued to 1 (one) family member only as part of the \$75.00 non-refundable fee.
- Non-resident patrons must provide proof of permanent address (driver's license) and/or another form of identification with their current address.
- Non-resident patrons will be responsible for all items checked out on that card, including fines and/or lost or damaged books.
- Non-resident patrons will have access to all 5 Branches of South Central Regional Library.
- Non-resident patrons will have access to all physical and online resources provided by SCRL.
- Non-resident patrons may be placed on a waiting list for limited numbers of programming space until Municipal patrons have registered.

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- Cards are not transferrable and shall not be used by anyone outside the immediate family.
- Non-resident patrons will not be allowed to challenge any SCRL materials in any of our five branches. Doing so will result in the termination of membership and non-refunding of fees.

### **Other:**

1. South Central Regional Library retains the right to terminate the patron's use of the library card if we feel there has been abuse of the terms of agreement.
2. ***See*** C.6 – Patron Responsibility & Code of Conduct

### **Funding Municipalities:**

City of Winkler, City of Morden, Town of Altona, Pembina Municipality, R.M. of Thompson, R.M. of Stanley, Rhineland Municipality.