

Section	Non-Resident G.3	Policy No.	3
Subsection	G	Effective Date	May 2018
Version		Review Date	
Name	Non-Resident Child – Borrowing Agreement		

## G.3 Non-Resident Child – Borrowing Agreement

Non-resident children attend schools in South Central Regional Library communities. At times during the year, teachers require children to borrow books from SCRL Branches, therefore requiring each child in the school system to have a valid library card.

**Recommendation:** School Divisions and/or Teachers submit a request exemption of non-resident fees for the child, to be renegotiated at the beginning of each school year.

**Application:** This service would apply to the non-resident children attending schools in Municipalities which support the South Central Regional Library and its' Branches.

1. School Divisions and/or Teachers submit a request for the exemption of non-resident fees for the child.
2. Children, whose family pay taxes to the R.M. of Roland, the R.M of Dufferin or the R.M. of Montcalm and are enrolled in the Miami, Altona, Manitou, Winkler or Morden Schools, may receive a library card for no charge when their teacher submits their name and parental authorization to the library.
3. These cards will remain active for 364 days, or until the School Division advises the library to reinstate the card. This will allow the Branch to track the non-resident children and check with the School Division to see if they are still attending.
4. This exemption applies only to non-resident children attending the Miami, Altona, Manitou, Winkler or Morden Schools and who under the age of 18.
5. Juvenile (child cards) will be issued to anyone up to & including the age of 13 years.
6. Adult cards will be issued to anyone ages 14 and older.
7. **Cards are not transferrable** and shall not be used by another member of the family to receive free library services.
8. All fines and fees associated with the child's card will be paid for by the family.
9. South Central Regional Library retains the right to terminate the child's card if we feel there has been abuse of the terms of agreement.

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Any family wishing to use the services provided by SCRL may purchase a non-resident membership for \$75.00. This will allow them full access to books and electronic resources for 1 year. Renewal is done on a yearly basis and only one card will be allocated per family, notwithstanding the non-resident child card. Members of SCRL communities pay taxes to support our libraries, the Board feels the fee of \$75.00 for non-residents is of a reasonable and fair value.