



# South Central REGIONAL LIBRARY

160 Main Street, Winkler, MB R6W 0M3

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

## Minutes - Board Meeting – February 12, 2024 Morden Branch Meeting Room – 6:30 p.m.

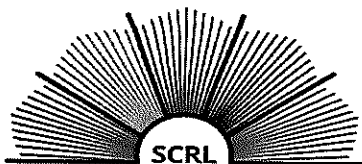
**Council Reps:** Chad Collins, Chair, Municipality of Pembina, Bob Giesbrecht, R.M. of Stanley; Don Fehr, City of Winkler, Cheryl Dueck, Town of Altona

**Citizen Reps:** Sharon Fehr, Municipality of Pembina, Laverne Siemens, Town of Altona, Jody Oakes, R.M. Thompson; Wes Hildebrand, City of Morden, Kevin Driedger, City of Winkler, Marilyn Dyck, Rhineland Municipality, Bernie Leoppky, R.M. of Stanley

Cathy Ching, Director, Gail Hildebrand, Morden Branch Administrator, Raina Teigrob, Office Manager

**Absent:** Garry Hiebert, City of Morden, Ron Rothwell, R.M. of Thompson, Hank Froese, Rhineland Municipality

1. Call to order: 6:01 p.m.
2. Additions to and adoption of the agenda: Cheryl/Bernie m/s/c
3. Adoption of minutes of previous meeting: Bob/Don m/s/c
4. Business arising from the minutes: Memo was sent to Ms. Ronceray through the Board email stating she would not be presenting as a delegation to the Board and if she had any questions about the finances, she needed to contact the appropriate provincial department. The Board feels this case is now closed.
5. Correspondence:
  - TO: Gislason Targownik Peters
  - FR: Town of Altona
  - FR: Rhineland Municipality
  - FR: R.M. of Thompson
  - TO: Gislason Targownik Peters
  - FR: Town of Altona
  - FR: R.M. of Stanley
  - FR: Minister of Education and Early Childhood Learning/Minister of Sport, Culture, Heritage, and Tourism
  - TO: Reeve Shiskoski & Municipality of Pembina Council – Sharon thanked the Municipality for their support in paying all at once.
6. Committee Reports:
  - 6.01 Finance: Financial Report – (*green*) – January 2024 – New report distributed as there were late changes made by Indigo Bookkeeping. Question RE: \$35,000 moved from General Reserve – will be looking into it. Bob – should the financials be passed if there is this discrepancy? Cheryl/Sharon – the funds have been moved but have not left our accounts. Questions about setting up protocols with Indigo regarding the General Reserves. Raina – reviewed her position as Office Manager this past year. Feels comfortable with what she has learned going forward as it now seems familiar to her. Sharon/Laverne m/s/c – financial statement be accepted.



# South Central REGIONAL LIBRARY

160 Main Street, Winkler, MB R6W 0M3

204-325-5864

6.02 Statistics: January 2024 (*yellow*) - Statical report will remain as is for now as the totals are used by the branches to determine the use of their collections and for PLS statistics. New statistical category called 'Teen' was introduced when new online databases were added. This removes the possibility of young people accessing materials with adult content. Cheryl recommended that a quarterly chart be produced to show usage by municipality <sup>add in previous year numbers</sup> and at which library. Raina/Cathy will collaborate.

monthly amended  
Bob Hank

6.03 Personnel / Policy: Library Board Policy – review – Cheryl highlighted the proposed changes to the policy and provided rationale for the inclusion and removal of certain articles. Each member of the Board will be asked to read and sign the policy on an annual basis. A clean copy will be sent to Board members before the next meeting so it can be approved by the Board.

6.04 Public Relations / Fund Raising: 60<sup>th</sup> Anniversary Committee - Quiz night – perhaps Winkler Meridian Centre. Cathy needs board members' support/assistance to help with finding corporate sponsors for a potential vehicle (Book Bus?). Could be used for courier, transporting book sale boxes and staff travel to inservices. Current budgets for these expenses could cover fuel and maintenance. Chad questioned who would register the vehicle – asked Council members to check to see how their fleet vehicles are registered. Will launch the public campaign in October. March 2025 is the anniversary date.

### 6.05 Facilities/Automation:

7. SCRL Branch Reports: January 2024 – Gail spoke about the library desk renovation. Thank you to the City of Morden for approving and partially funding this project so late in 2023. It is complete and ready to open tomorrow.

8. New business: Information to Councils – what is needed? Cheryl – all council members of the Board can bring any item to the attention of their council if they feel it needs to be discussed. Cathy will reduce the information going forward so it will be only signed meeting minutes, statistics and quarterly financial reports.

9. Next meeting – March 11, 2024 – 2023 Budget presentation - Winkler Branch Meeting Room – 6:30 p.m.

10. Meeting adjourned at 8:21 p.m. - Laverne

Chad Collins, Board Chair

Cathy Ching, Director