

160 Main Street, Winkler, MB R6W 0M3

South Central REGIONAL LIBRARY

204-325-5864

MISSION STATEMENT: "TO PROVIDE ACCESS TO RESOURCES TO MEET THE EDUCATIONAL, CULTURAL, INFORMATIONAL AND LEISURE-TIME NEEDS OF CITIZENS OF ALL AGES AND BACKGROUNDS. THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

Minutes - Board Meeting – June 10, 2024

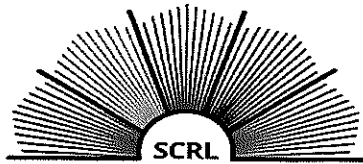
Morden Branch Meeting Room – 6:30 p.m.

Council Reps: Chad Collins – Chair, Municipality of Pembina; Don Fehr, City of Winkler; Hank Froese, Rhineland Municipality; Garry Hiebert, City of Morden; Ron Rothwell, R.M of Thompson

Citizen Reps: Sharon Fehr, Municipality of Pembina; Jody Oakes, R.M. of Thompson; Kevin Driedger, City of Winkler; Bernie Loepky, R.M. of Stanley; Wes Hildebrand, City of Morden; Marilyn Dyck, Rhineland Municipality *Laverne Siemens, Town of Altona*
Cathy Ching, Director, Gail Hildebrand

Regrets: Cheryl Dueck, Town of Altona, Bob Giesbrecht, R.M. of Stanley

1. Call to order: 6:30 p.m. Chad (Chair)
2. Additions to and adoption of the agenda: Hank / Ron **m/s/c**
3. Adoption of minutes of previous meeting: Don / Laverne **m/s/c**
4. Business arising from the minutes: none
5. Correspondence:
 - FR: Honourable Ian Bushie - 1 Green team Grant received out of 5 applied for (for Manitou)
 - TO: Honourable Ian Bushie
 - TO: Valerie Froese (Indigo Bookkeeping)
 - FR: Altona Community Foundation
6. Committee Reports:
 - 6.01 Finance: Financial Report – April 2024 (*green, revised to white*) – Motion to adopt the Financial Reports for the month ended April 2024. Sharon / Garry **m/s/c**. Motion to adopt the suggestions presented by Sharon and Garry to create the new Reserve accounts (Transfer to / From Reserves and to Reserves). Laverne / Ron **m/s/c**
 - 6.01.1 Remind councils to submit their finances to the library by the end of June. Expenses are at 33% - good for the time of the year. An updated account will be sent to all council reps regarding the status of payment at the end of May. Raina will take on more of a financial role in the office and will work with Indigo so that she may do the data entry. Reserve accounts have been straightened out and will be reflected in the months going forward. Conversation with the board regarding auditor (GTP) billing fees and the large increase since the budget was set. Board will send a letter requesting a statement showing the



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- billing breakdown and clarification on the 12% increase since 2023. All agreed billable hours should be available.
- 6.01.2 Don recommended the Board put out an RFP for audit services for 2025. The Auditor should be appointed annually.
- 6.02 Statistics: May 2024 (*yellow, revised to white*) Very encouraging to see the libraries are busy as we head into the summer reading program!
- 6.03 Personnel / Policy:
- 6.04 Public Relations / Fund Raising: 60th Anniversary – Ideas – can we work on some ideas for the fall? Funds & hiring graphic designer potentially. Go with a large ticket raffle or 50/50 draw. Board sub-committee will need to be set up to work on this project for the fund-raising.
- 7.05 Facilities/Automation: Winkler Historical Society Room – Send a reminder letter that they need to be out of that space in September 2024. Don will look into this on behalf of Winkler City Council.
7. SCRL Branch Reports: May 2024 (*blue*) – Morden Branch has had some building issues (leaking roof, ants, bathroom accessibility). A new grant is available to deal with accessibility & the City of Morden has this information.
8. New business: Notes from May 15th meeting (Sharon, Garry, Raina, Cathy); review the meeting rotation for 2025 – for 2025 can we have 2 central locations for meetings – Morden and Winkler? Board is ok with that.
9. Next meeting – September 9, 2024 – Altona Branch – 6:30 p.m.
10. Adjourn at 7:45 pm – Ron / Hank m/s/c

Chad Collins, Chair

Cathy Ching, Director