

South Central REGIONAL LIBRARY

160 Main Street, Winkler, MB R6W 0M3

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THE LIBRARY STRIVES TO FOSTER A LIFE-LONG INTEREST IN READING AND LEARNING."

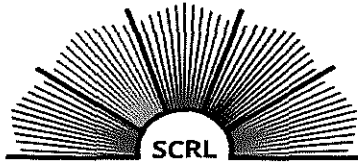
Minutes - Board Meeting – September 9, 2024 Altona Branch – 6:30 p.m.

Council Reps: Cheryl Dueck, Town of Altona (acting Chair); Don Fehr, City of Winkler; Garry Hiebert, City of Morden

Citizen Reps: Sharon Fehr, Municipality of Pembina; Jody Oakes, R.M. of Thompson; Kevin Driedger, City of Winkler; Marilyn Dyck, Rhineland Municipality (had to leave at 7pm); Chad Collins – Chair, Municipality of Pembina (via Zoom); Bernie Loepky, R.M. of Stanley (via Zoom); Laverne Siemens, R.M. of Altona (via Zoom)
Cathy Ching, Director, Rachael Friesen

Regrets: Bob Giesbrecht, R.M. of Stanley, Hank Froese, Rhineland Municipality; Wes Hildebrand, City of Morden; Ron Rothwell, R.M. of Thompson

1. Call to order: 6:30 p.m. (Cheryl - acting Chair)
2. Additions to and adoption of the agenda: none
3. Adoption of minutes of previous meeting with corrections: add Laverne to the minutes of June 10, 2024. Don / Jody **m/s/c**
4. Business arising from the minutes: add RFP
5. Correspondence:
 - TO: Gislason Targownik Peters
 - FR: Manitoba Library Association (& enclosure)
 - TO: Manitoba Library Association
 - FR: A. Schritt
 - FR: City of Morden
 - TO: Winkler Community Foundation
 - TO; Winkler Co-op
 - TO: Honourable Ian Bushie
 - TO: Branden Leslie
 - FR: Honourable Glen Simard
 - TO: Honourable Glen Simard
6. Committee Reports:
 - 6.01 Finance: Financial Report – July 2024 (*green*) Motion to adopt the Financial Report to July 31, 2024 Sharon / Garry **m/s/c**
 - 6.02 Statistics: August 2024(*yellow*) & PLS Stats (*attached*) 93 new Patron!
 - 6.03 Personnel / Policy: Committee recommendations -1. Organizational Chart (A.2) Motion to Adopt the new visual chart - Garry / Kevin **m/s/c**; 2. Paid Sick



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Leave (B 7.3) Family Leave Entitlement - Motion to adopt the revised policy to add the Family Leave - Jody / Don **m/s/c** ; 3. Public Literature and Advertising (F.2 - new) Motion to adopt this policy - Don / Laverne **m/s/c**.

6.04 Public Relations / FundRaising: 60th Anniversary – Ideas, funds & hiring graphic designer -

6.05 Facilities/Automation:

7. SCRL Branch Reports: August 2024 (*blue*) Altona had a super busy summer and things are shaping up for the fall!
8. New business: Sharon -Financials/Funding/Auditor - please see attached the notes (will be presented at the October 2024 Council / Finance Meeting) , Land acknowledgement
9. Next meeting – October 21, 2024 – Finance – Council Reps – Winkler Meeting Room – 6:30 p.m.

Notes on Financials / Funding:

- Municipal Funding to be addressed - funds need to come in earlier than quarterly. Need funds for January 30. Approach councils and work with them on changing the payment schedules for 2025.
- January 2nd \$5,782 in chequing, \$87,861 savings
- January 23rd - payroll went out leaving us with \$10,000 no savings
- January 24th - staggering funds coming in slowly
- April 1st \$5,400 in chequing, no savings
- June 7 - QB (Quick Books) had an overdraft of \$25,000, the next day the City of Winkler paid us (had a balance of \$13,000 in the account)
- June 21 - QB \$12,000 overdraft but City of Morden paid us (had a balance of \$16,000 in the account)
- July 4th - \$3,200 in the account
- August 19th - the Municipalities had all paid in full (but not Stanley and Rhineland). Request sent to Stanley and Rhineland to please send fund). Stanley paid the next day, no reply from Rhineland.
- \$14,700 in account and \$370 in savings
- Provincial Funding received August 28. We do not know which day this comes in each year.
- Request to have all municipalities pay early & in the same installments - monthly from January - April.

Chad Collins, Board Chair

Cathy Ching, Director